

City of Gardner Position Description

MAINTENANCE WORKER – STREETS

Position Title: Maintenance Worker - Streets
Department: Public Works
Reports To: Operations Supervisor
Salary Range: 2
FLSA Status: Non-Exempt (eligible for overtime pay)
Last Update: 01/01/07

Job Summary:

The Maintenance Worker performs semi-skilled work in a wide variety of street and storm sewer maintenance and construction tasks.

Job Scope:

Requires job-acquired skills and the use of motorized equipment. Performs maintenance and construction of streets and storm sewers. Work is subject to supervision and review by the Operations Supervisor. Employee does not have supervisory responsibility for subordinate personnel.

Essential Duties and Responsibilities:

- Repairs and maintains storm sewers and catch basins
- Removes snow from streets and sidewalks and other areas with plow or with shovels
- Repairs and maintains streets, alleys, curbing, sidewalks, trails, and parking lots
- Repairs and maintains street and traffic signs
- Paints and maintains street striping and pedestrian crossings
- Cleans streets
- Mows rights-of-way
- Maintains records of work performed
- Performs other related duties and assists other Public Works divisions as required

Education, Certification and Experience Requirements:

High school diploma or GED. Minimum 1 year experience in semi-skilled maintenance or construction, and/or operation of equipment, similar to that of the assignment or any equivalent combination of training and experience which provides the required knowledge, ability and skill. Possession of a valid commercial drivers license required, or ability to obtain within 6 months of hire.

Skills, Knowledge and Abilities:

Knowledge of maintenance and construction methods or procedures for streets, alleys, curbing, sidewalks, etc. Good knowledge of the operations, maintenance, adaptability and limitations of the equipment used. Ability to make minor repairs of equipment used in the field. Ability to work overtime when required. Ability to follow oral or written instructions. Ability to perform physical labor in varied climatic and work situations. Ability to establish and maintain an effective working relationship with superiors, other employees and the general public contacted in the course of the work.

Tools and Equipment Used:

Pick-up trucks, back hoe, high-loader, dump trucks, snow plow, skid loader, asphalt machine, oiler, roller, track loader, motor grader, street sweeper, and other related equipment.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee must be capable to negotiate rough terrain on foot to access maintenance problems. Must be capable to operate a variety of motorized equipment. Must be capable of occasionally lifting fifty to one hundred pounds (50-100 lb.) in confined space during execution of duties. Requires mobility to complete errands, flexibility of body, manual dexterity and hand/eye coordination adequate to use equipment as assigned. Must be able to safely work at heights well above ground level.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, this position functions primarily on a job site. Manual labor is required. Adverse weather conditions including prolonged exposure to temperature and precipitation extremes are a factor, as is exposure to fuels, exhaust, chemicals and hazardous implements and equipment.

Selection Guidelines:

Formal application; rating of education and experience; oral interview and reference check. Job related tests may be required.

The City of Gardner is an equal opportunity employer. Any applicant/employee with a disability as defined in the Americans with Disabilities Act may request an accommodation to perform the functions of this position. Requests should be directed to the immediate supervisor.

The duties listed above are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.